



## Fundraiser Night Request Guidelines

Thank you for considering Hop Harvest & Vine for your organization's event or fundraiser. Due to the large volume of donation, sponsorship and community involvement requests we receive each year, we kindly request that you read the guidelines below and complete the attached form to be considered.

### Program Details:

- Organizations will receive 30% of the evening's dinner and drink service total for event attendees.
- For 2024, organizations can choose any Thursday as long as we don't have any other events scheduled.
- Dinner Service is between 4 and 7:30pm
- All requests must be submitted at least 30 days prior to the date of the event.
- Eligible organizations include non-profit organizations, schools (both public and private) and donations to individuals/families who are unable to cover medical expenses due to extreme circumstances.
- We are not able to consider requests from political or religious organizations.

### Upon Approval:

- Hop Harvest & Vine's logo and information must be prominently placed on flyers/posters and social media for promoting the event. If needed, HH&V can assist in the creation of a promotional flyer template for you to add your organization's information.
- HH&V must approve the final revision before distribution.
- For every patron that brings in a fundraising flyer to dine with us on the selected evening only, HH&V will donate 30% of each individual's sale.
- It is up to the Organization to distribute flyers and market the fundraising event. HH&V will not manage, distribute or market fundraising materials or information.
- HH&V will track all flyers with purchases and donate 30% of the total purchases for the evening within 2 weeks.
- Fundraising totals do not apply to Good Harvest Store purchases.



## Fundraiser Night Request Form

Please complete the attached form for consideration.

Today's Date: \_\_\_\_\_ Event Date: \_\_\_\_\_

Organization: \_\_\_\_\_ Tax ID#: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Contact Name/Title: \_\_\_\_\_

Please explain the purpose of your event request.

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If applicable, in what ways will your event benefit our community?

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How are your organization's goals (or personal) similar to the goals of Hop Harvest & Vine?

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Please submit your form by stopping at the Customer Service desk or email it to [Megan@goodharvestmarket.com](mailto:Megan@goodharvestmarket.com).